**Town of Charlestown Harbormaster**

4901 Old Post Road Charlestown RI, 02813

*Phone: 401-364-1212 Ext 655*

*Fax: 401-364-1238*

*Emergency: 401-364-1212*

*Email: Harbormaster@charlestownri.org*

# Association Member Mooring Use Form

***The party who will be using the mooring tackle MUST be a member of the association.***

***The Association Member Mooring Use Form MUST be completed by the mooring permit holder, and signed by both the permit holder and the association member using the mooring tackle.***

***The Boater Storm Preparedness Plan MUST be completed by the association member using the mooring tackle.***

***A copy of the completed form and signed Storm Preparedness and Recovery form MUST be submitted. You can scan and attach the form to the electronic mooring permit under the "Documents" section, or email directly to the Harbormaster.***

The association mooring permit holder is responsible for insuring that any members of the association assigned to the mooring tackle abide by town ordinance Chapter 86 Boats and Waterways, and Chapter 96 Coastal Ponds and Mooring. Any violations will result in immediate termination of the mooring tackle use by the association member.

If you have any questions, please contact me.

Thank You

Justin, Harbormaster

# Town of Charlestown Association Member Mooring Use Form

***Mooring Permit Holder Information***

***Mooring Number:* 102**

***Association Name: Quonochontaug Yacht Club***

***Contact Person: John DeMarche, (413) 386-3994***

***Association Member Information***

**Name:**

**Address:**

**City/Town:**

**State:**

**Zip:**

**24**

 **Hour Phone**

**:**

**Secondary/Cell Phone:**

**Email Address:**

***Boat Information***

**Vessel Registration Number:**

**Hull Number:**

**Year:**

**Make:**

**Model:**

**Color:**

**Length:**

**Width:**

**Draft:**

**Sleeping Berths**

***(***

***Circle One***

***)***

**:**

 **YES / NO If yes, how many**

**:**

**Marine Sanitation Device**

***(***

***Circle one***

***)***

**:**

 **None / Portable / Holding Tank**

***Mooring Tackle Use Dates***

**Start Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ End Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*The association member who is authorized to use the mooring gear, must be available 24/7 by the contact information that has been provided in the case of emergencies. The vessel that will be occupying the mooring for the term of the use shall be in good condition, and not be larger than the size vessel that is permitted for the mooring as indicated above. If the vessel is found to be unsafe, an environmental hazard, does not contain all required safety equipment, or exceeds the vessel size restriction of the mooring gear, the vessel may be ordered removed from the mooring gear per the Harbormaster. Any operators of the vessel are responsible for safe and proper operation of the vessel, and if found in violation of any local or state boating laws, permission to use the mooring may be rescinded by the Harbormaster and any future requests denied.*

**By signing below, both the mooring permit holder, and the association member using the mooring tackle agree to the above terms.**

Mooring Permit Holder:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Association Member:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Boater Storm Preparedness Plan on Back >***

**Town of Charlestown**

**Individual Boater Storm Preparedness and Recovery Plan**

Federal and state regulations required that mooring permit holders and/or vessel owners whose vessel is on mooring tackle acknowledge that they have reviewed this Storm Preparedness and Recovery Plan. Listed below are several of the most commonly accepted steps to take prior to a storm event. When a hurricane or severe storm warning is issued, you will be expected to prepare your vessel, to the best of your abilities, to minimize loss to your property and the property of others.

Not all dangerous storms are hurricanes. It is important to be storm ready throughout the season. **Depending on the predicted severity of the storm, the Harbormaster may require all vessels be removed from mooring tackle. Each permit holder shall specify the name and contact information of a contractor, or responsibly party, who is authorized to remove the vessel in their absence.**

Recommended Safety Precautions;

Check local marine weather for updated storm information.

Double your lines and make sure chafe gear is in place where lines pass through fairleads and chocks, or even over the side of the vessel. Chafing is the most common reason boats come loose in a storm.

Put ample fendering on both sides of your boat.

Reduce windage by removing sail covers and sails, especially roller furling sails. Also removed boom, dodgers and awnings and any other items on deck that could come loose. If you cannot remove them, it is imperative that they be as tightly secured as possible. Secure all loose material below deck.

Make sure all cabin areas, windows, doors, and hatches are closed and secured.

Ensure bilge pumps are operational and batteries are fully charged.

Remove all electronics and ship's documents to shore.

Remove any protruding objects such as anchors in bow rollers that could catch on another vessel. Shut off fuel and water systems, remove portable fuel tanks and close all seacocks.

**DO NOT ATTEMPT TO RIDE OUT A STORM ON BOARD A VESSEL. THE HARBOR DEPARTMENT WILL NOT RESPOND FOR SERVICE DURING THE STORM**

**Mooring Permit Number:** 102  **Member Name:**

**24 Hour Contact Phone:** **Email Address:**

In the event it is required that all vessels are to be pulled out for an approaching storm event, and you are unable to do so on your own, please indicate which Marina or boat hauling contractor (if applicable), will remove your boat in your absence. **Before completing this section, it is highly recommended you contact a Marina or boat hauling contractor to ensure they will be able to accommodate you.**

**Marina/Boat Hauler Name and Phone:**

**Email Address (If available):**

Please Provide provide an alternate responsible party who can be reached in your absence;

**Alternate Contact Name and Phone:**

**Email Address (If available):**

I have read the above safety recommendations and agree to prepare my vessel in advance of a storm, to the best of my ability, to minimize any risk to my own vessel and to the property of others.

**Signed:** **Date:**

THIS FORM MUST BE COMPLETED AND SIGNED BY THE RENTAL CUSTOMER THAT WILL BE USING THE

MOORING TACKLE

Form 700-Blank Association Member Mooring Use Form rev. 3/19